**Team meeting minutes, Wednesday 7th October.**

• Discussed apps that use notifications to alert people of high pollution levels. CityAir app already available, so either we'll build on this or just make something different.

• Decided to make a Web app.

• Decided that over the next week or so we should access pollution data and contact stakeholders to get a clearer idea of what needs we can respond to with the app.

• Got to know our different skillsets, used this to divide up tasks between groups.

**Allocation of activities:**

Data mining Andrei, Megan

Communications (contacting potential clients): Megan

API: Sam, Kirthi

Front-end: Ruxandra, Andreas

Research: Abraham, Tom, Ruxandra, Johan

Project management: Danyaal, Gergana

Documentation/report-writing: Sarjeena, Danyaal

App design:

People leftover: Vino, Tian (one or both of you will probably need to take on App design).

Danyaal is the **Scrum Master**

Sarjeena writes the **retrospectives**

**Goals for next week:** come up with criteria for the success of our project, bring and discuss research on pollution, consider what stakeholders may have interests in the detection and notification of pollution levels.